



Mold Remediation/Prevention Checklist

Christopher G. Hill
The Law Office of Christopher G. Hill, PC
804.205.5155
chrisghill@constructionlawva.com

Mold Prevention:

- Plumbing leaks and leaks in building structure repaired immediately.
- Condensation and wet spots located and remedied.
- Prevent moisture from condensing by:
 - Increasing surface temperature (insulate or increase air circulation), and
 - Reducing moisture level in the air (repair leaks, increase circulation, or dehumidify)
- HVAC drip pans clean, properly flowing, and unobstructed.
- Regularly scheduled HVAC/building inspections
- Filter change
- Indoor relative humidity below 70%
- Venting moisture to the outside if possible
- Adequate drainage around buildings
- Ground sloped away from foundations

Mold Investigation and Evaluation

- Assess size of moldy area (square feet)
- Consider the possibility of hidden mold
- Clean up small mold problems and fix moisture problems before they become large problems
- Select remediation manager for medium or large size mold problem
- Investigate areas associated with occupant complaints
- Identify source or cause of water or moisture problem
- Note type of water-damaged materials (wallboard, carpet, etc.)
- Check inside air ducts and air handling unit
- Consult qualified professional if necessary or desired

Plan Remediation

- Adapt or modify remediation guidelines to fit your situation; use professional judgement
- Plan to dry wet, non-moldy materials within 48 hours to prevent mold growth
- Select cleanup methods for moldy items
- Select Personal Protection Equipment - protect remediators
- Select containment equipment - protect building, occupants
- Select remediation personnel who have the experience and training needed to implement the remediation plan and use Personal Protective Equipment and containment as appropriate

Remediate moisture and mold problems

- Fix moisture problem, implement repair plan and/or maintenance plan
- Dry wet, non-moldy materials within 48 hours to prevent mold growth
- Clean and dry mold materials
- Discard moldy porous items that can't be cleaned

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